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## Labour Costing and Time Allocation

### Better performance management

The ability to accurately manage performance and cost jobs is an extremely valuable strategic asset, allowing you to measure the capacity and efficiency of departments and employees, and make swift decisions on production priorities.

Cost control is even more important where project teams operate across multiple contracts and sites, costed and payable at hourly rates.

Mitrefinch Labour Costing and Time Allocation Solution (TAS) enables workers to register their time against user defined categories such as time booked to a department, cost centre, job grade, location or activity.

### Control your labour costs

If project costs are not kept under close scrutiny, work can soon slip over budget. Mitrefinch Labour Costing arms you with the information to; compare planned against actual tasks and budgets achieved, track project and sub projects by hours or cost, easily identify items over budget, and calculate production costs for accurate client quotations and billing.

### Capturing data across your workforce

Employees can clock in and out of jobs and cost centres via wall mounted terminals or touch screen kiosks. Mobile and remote staff can register their time via the web, PDAs and smart phones with GPS Tracking providing further peace of mind. Staff on the road can also register travel time for payroll purposes.



# Labour Costing and Time Allocation

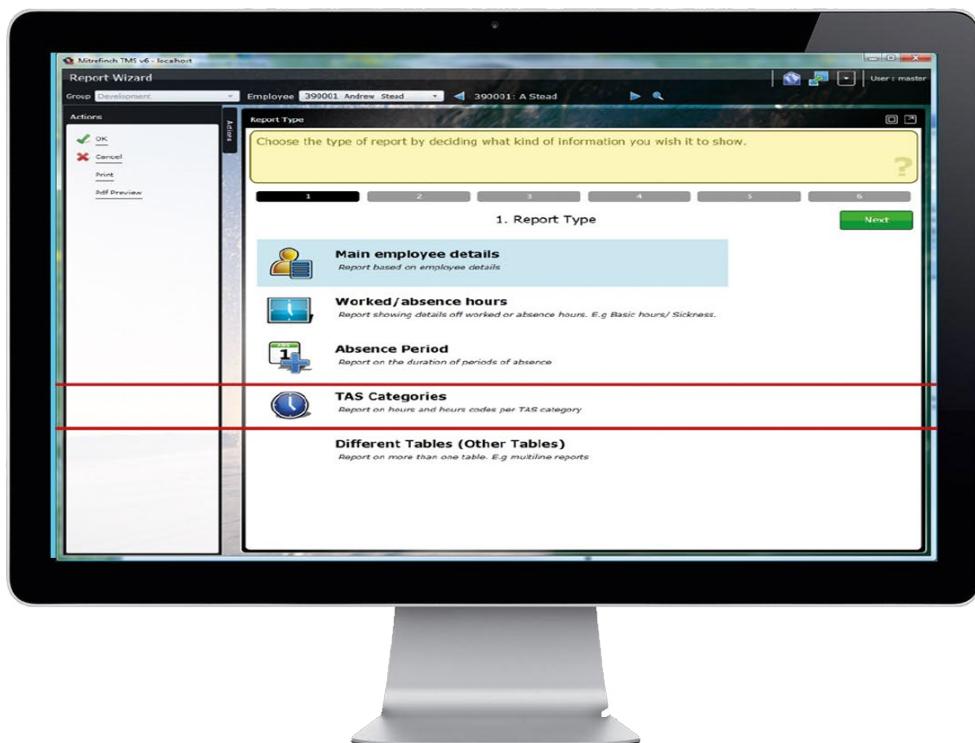
## Stay one step ahead with up to the minute reporting

A real-time view of all work in progress, employee productivity and work time, allows for a swift response on immediate production priorities and accurate calculation of production costs. Compare planned tasks and budgets with those already achieved, and track projects by hours, quantity, or cost.

The powerful in-built Report Generator ensures quick and easy access to meaningful up-to-the-minute information, arming managers with the data needed to generate accurate quotes and billing.

Detailed Work Records provide a breakdown of hours (i.e. the total basic and overtime hours worked by employees and allocated to each category) as well as the hours bands summary (i.e. when, from start to end of shift, employees actually worked).

Mitrefinch Future Work Planner functionality can be used to plan daily and weekly tasks including multiple cost centres and staff deployment according to budget. Data can be visually displayed for easy analysis via a range of graphs, planners or custom reports.



## Benefit from complete workforce management

Integration with a Time and Attendance System provides you with a complete Workforce Management Solution fully customised to meet your own specific business and industry needs.